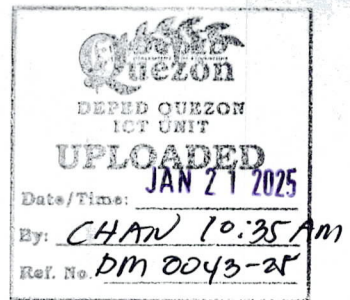




Republic of the Philippines
Department of Education
 Region IV-A CALABARZON
SCHOOLS DIVISION OF QUEZON PROVINCE



16 January 2025

DIVISION MEMORANDUM
DM No. 0043, s. 2025

**RECONSTITUTION OF THE DIVISION GENDER AND DEVELOPMENT (GAD)
 FOCAL POINT SYSTEM (GFPS)**

To: Assistant Schools Division Superintendents
 Division Chiefs
 Public Schools District Supervisors
 Division GFPS
 District GFPS
 All Concerned

1. With reference to **DepEd Order No. 32, s. 2017**, also known as the **Gender-Responsive Basic Education Policy**, which underscores the importance of promoting gender equality, inclusivity, and empowerment of all individuals in the basic education system, and aims to further strengthen the institutional mechanisms for gender and development (GAD) across all levels, please be advised of the reconstitution of the Division GAD Focal Point System (DGFPS), to wit:

NAME	DGFPS DESIGNATION	SEX
ROMMEL C. BAUTISTA, CESO V Schools Division Superintendent	Chairperson	Male
VENUS T. BALMEDINA OIC ASDS	Head, Technical Working Group	Female
JUANITO A. MERLE Chief Supervisor, SGOD	DGFPS Member	Male
PAUL CLIFFORD N. MARQUEZ SEPS, SMN	Alternate	Male
LORENA S. WALANGSUMBAT Chief Supervisor, CID	DGFPS Member	Female
WALTER F. GALAROSA Education Program Supervisor	Alternate	Male
RAUL R. AGARAN Education Program Supervisor	DGFPS Member Division GAD Focal Person	Male
MARK ANGELO M. TIUSAN Project Development Officer I	DGFPS Member Focal Person Alternate	Male

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NAME	DGFPS DESIGNATION	SEX
CATHERINE A. PUREZA Budget Officer III	DGFPS Member	Female
RONNJEMMEL A. RIVERA Librarian II	Alternate	Male
EDMUNDO R. MARIN, JR. Accountant III	DGFPS Member	Male
CAMILLE N. VILLAMATER ADAS III	Alternate	Female
MARIA DOLORES D. ATIENZA Administrative Officer V	DGFPS Member	Female
CHRISTINE A. ALVISO ADAS III	Alternate	Female
MARBIN JERAMIL D. FRAGATA Planning Officer III	DGFPS Member	Male
RODELIO M. ESMERNA Administrative Officer II	Alternate	Male
REGINA V. MARINO SEPS, HRD	Secretariat Head	Female
LEAH A. PEREZ EPS II, HRD	Alternate	Female
SHERELYN O. PARDILLA Records Officer II	Member, Secretariat	Female
MICHELLE P. DE MESA ADAS III	Member, Secretariat	Female
MICHELLE G. DUMA SEPS, SMME	Monitoring & Evaluation (M&E) Head	Female
MARY JOYCE S. MONTAÑA EPS II, SMME	Alternate	Female
MARIA BERNADIT M. TUPAS EPS II, SMN	Member, M&E	Female
MARY JOYCE P. VIBAR Administrative Aide VI	Member, M&E	Female
Public Schools District Supervisors	M&E Members	

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2. Further, in line with **DepEd Order No. 27, s. 2013**, also known as **Guidelines and Procedures on the Establishment of DepEd GFPS at the Regional, Division, and School Levels**, the Division GFPS shall adhere to the following duties and functions:
- a. *Lead in the gender mainstreaming of policies, plans, programs, projects, and activities in the assessment of gender-responsiveness of systems, structures, policies, procedures, and programs based on priority thrusts, needs and concerns of DepEd and its stakeholders, particularly students, teachers, and employees;*
 - b. *Analyze programs and projects using the harmonized GAD Guidelines for programs and projects to determine their gender sensitivity;*
 - c. *Recommend/formulate/revise policies in advancing women's status and child protection;*
 - d. *Lead in the review and updating of sex-disaggregated data for GAD database to serve as basis in performance-based gender responsive planning;*
 - e. *Implement advocacy activities including the development of information, education, and communication materials to ensure consciousness-building and generating support for GAD;*
 - f. *Identify gender issues arising from gender analysis and audit to serve as basis for determining PPAs in the GAD Plan;*
 - g. *Prepare GAD plans and budgets and accomplishment reports and ensure their timely submission to the Central Office (CO) GAD Focal Point Person;*
 - h. *Ensure effective and efficient implementation of GAD plan and PPAs and the judicious utilization of GAD budget;*
 - i. *Recommend awards, recognition, and other incentives to outstanding institutional GAD programs, activities, and projects for GAD Focal Point members and other personnel;*
 - j. *Build and strengthen partnership with all gad Focal Point persons in the Department, the Philippine Commission on Women (PCW), National Economic*

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and Development Authority (NEDA), Department of Budget and Management (DBM), GAD Non-government Organizations (NGOs), and other partners; and

k. *Coordinate GAD efforts of all offices/units.*

3. For the information and proper guidance of all concerned.





ROMMEL C. BAUTISTA, CESO V
Schools Division Superintendent

SGORRA/01/16/2025

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